

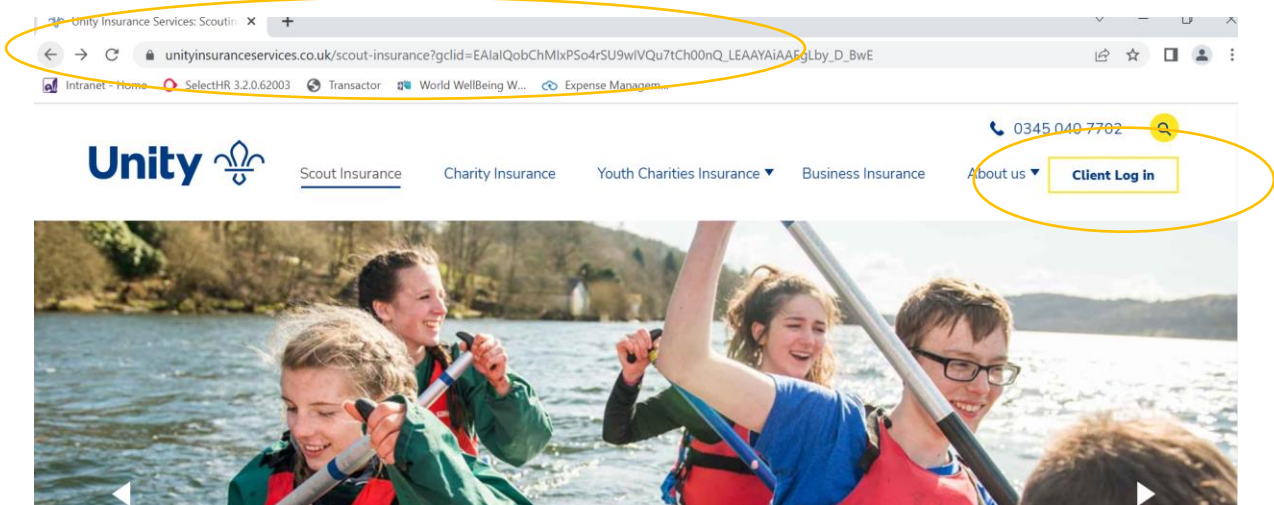
Customer Guide to the Unity Portal

Welcome to the Unity portal. Your one stop shop for viewing insurance documents, reporting claims, making payments and contacting our friendly team of Account Handlers.

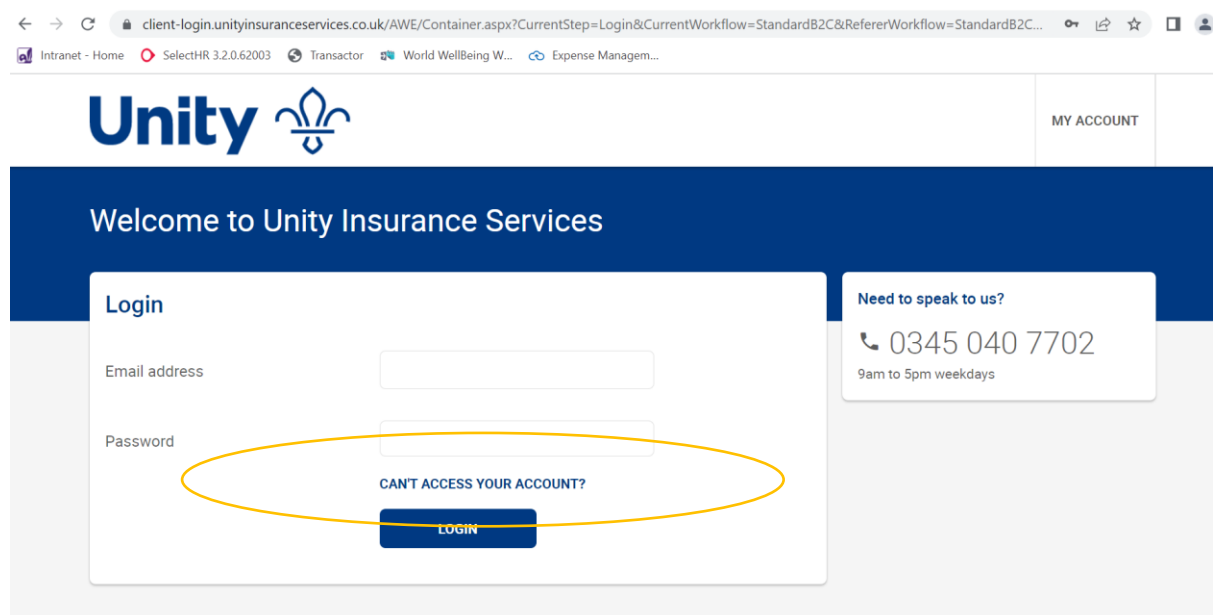
We recognise life is busy and wish to provide you with a 24/7 option for your insurance needs, whilst still only a phone call away for the personal touch we pride ourselves on offering.

Here, is a quick guide how you can access to the Unity portal via our website:

Step 1.



Step 2.



Customer Guide to the Unity Portal

Step 3.

client-login.unityinsuranceservices.co.uk/AWE/Container.aspx?CurrentWorkflow=StandardB2C&CurrentStep=ResetMyPassword

Intranet - Home SelectHR 3.2.0.62003 Transactor World WellBeing W... Expense Managem...

Unity MY ACCOUNT

Welcome to Unity Insurance Services

Can't Access Your Account?

Please use the form below to trigger an access link to your account. Please note this link will expire after a period of 30 minutes.

Please enter your email address

Required

BACK NEXT

Need to speak to us?

0345 040 7702
9am to 5pm weekdays

Step 4.

Wed 13/04/2022 15:19

info@unityins.co.uk

Reset your password

Henry

are problems with how this message is displayed, click here to view it in a web browser.

Get email from info@unityins.co.uk. Learn why this is important

REMINDER: This email has been sent by someone outside of scouts.org.uk. Avoid clicking any links or opening any attachments, unless you are assured the sender and content are safe.



New password request for Unity Insurance Services

You have recently requested your password to be reset. Please follow the link below to set a new password:

[Reset Password](#)

Please note this link will be valid for 30 minutes.

Kind regards,

Unity Insurance Services team

This email and any attachments are confidential, may be legally privileged and are intended solely for the addressee. If you are not the intended recipient or have received this in error then any use, dissemination, printing, forwarding or copying of this e-mail is unauthorised and strictly prohibited. Please notify the sender immediately and delete the email and any attachments from your system. Any views or opinions presented in this email are those of the author and do not necessarily represent those of Unity Insurance Services. Unity Insurance Services do not accept responsibility for any loss or damage arising from the use of this email or

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Step 5.

The screenshot shows the Unity Insurance Services portal. At the top, there is a navigation bar with the Unity logo and a 'MY ACCOUNT' link. Below this is a blue header with the text 'Welcome to Unity Insurance Services'. The main content area features a 'Set password' form. The form includes a heading 'Set password', a paragraph of instructions: 'Please specify a password below. It will need to contain at least 8 characters with at least one number, one capital and one lower case character.', and two input fields: 'New password:' and 'Confirm new password:'. Both fields are currently empty. To the right of the form is a 'Need to speak to us?' box with a phone icon and the number '0345 040 7702', with the text '9am to 5pm weekdays' below it. A blue 'NEXT' button is located at the bottom right of the form area. A yellow circle highlights the 'NEXT' button. At the bottom of the page, there is a small footer with text: 'Unity Insurance Services is a trading name of Scout Insurance Services Limited, a wholly owned subsidiary of The Scout Association. Authorised and regulated by the Financial Conduct Authority, FRN 312976 Registered in England and Wales (Company No: 5038294).'

Step 6.

This screenshot is similar to the one for Step 5, but the 'New password:' and 'Confirm new password:' fields now contain asterisks, indicating that passwords have been entered. The 'NEXT' button remains highlighted with a yellow circle. The rest of the page layout, including the Unity logo, 'MY ACCOUNT' link, and footer, is identical to the previous screenshot.

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Step 7.

The screenshot shows the Unity Insurance Services Account page. At the top, there is a navigation bar with the Unity logo and a 'MY ACCOUNT' link. Below this, the main header reads 'My Unity Insurance Services Account' and 'Unity Insurance Services Limited' with the account reference '57595030'. A notification box at the top left, highlighted with a yellow circle, contains a green checkmark and the text 'Your Password has been changed.' Below the notification are three tabs: 'Policies & Payments', 'Claims Hub', and 'Document Vault'. The 'Policies & Payments' section is active, displaying a 'Professional Indemnity Policy' with cover dates from 15/12/2021 to 14/12/2022. To the right, there is a contact information box with the phone number '0345 040 7702' and a 'Completely secure' badge with Visa and Mastercard logos.

Step 8.

The screenshot shows the same Unity Insurance Services Account page. In this view, the 'Policies & Payments' tab is highlighted with a yellow circle. The notification box from Step 7 is no longer visible. The 'Professional Indemnity Policy' details are still present. The contact information box and 'Completely secure' badge are also visible, with the badge highlighted by a yellow circle.

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Step 9.

client-login.unityinsuranceservices.co.uk/AWE/Container.aspx?ProductTarget=&CurrentWorkflow=StandardB2C&CurrentStep=Claims

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Unity MY ACCOUNT

My Claims

Unity Insurance Services Limited
Account reference 57595030

Policies & Payments **Claims Hub** Document Vault

Filter your claims

Search Mode: Claims Status: Date of Loss from: DD/MM/YYYY Claim Ref:

Claims

You have no reported claims

Need to speak to us?
📞 0345 040 7702
9am to 5pm weekdays

Completely secure
VISA Mastercard

Step 10.

client-login.unityinsuranceservices.co.uk/AWE/Container.aspx?ProductTarget=&CurrentWorkflow=StandardB2C&CurrentStep=Documents

Intranet - Home SelectHR 3.2.0.62003 Transactor World WellBeing W... Expense Managem...

Policies & Payments Claims Hub **Document Vault**

Your Documents

Send us a File

Insured name: Unity Insurance Services Limited

What number can we contact you on?

Concerns a claim or a policy?

Your message:

Request updated documents? (optional)

Need to speak to us?
📞 0345 040 7702
9am to 5pm weekdays

Completely secure
VISA Mastercard

We hope you find the Unity portal helpful.

Any questions or feedback, please contact us via the portal or on 0345 040 7702.